

FINANCE COMMITTEE MEETING MINUTES

December 18, 2017

The Finance Committee of the St. Clair County Board met on December 18, 2017 in the County Board Conference Room. The meeting was called to order by Chairman Ken Easterley at 7:00 p.m.

Members Present:

Ken Easterley, Chairman, Chairman:
Marty Crawford, Asst. Chairman
Lonnie Mosley
June Chartrand
Carol Clark
Paul Seibert
John West

Others Present:

Debra Moore, Director of Administration
Carol Clark, County Board
Robert Allen, County Board
Kenneth Sharkey, County Board
Fred Boch, County Board
Marty Crawford, County Board
Frank Heiligenstein, County Board
Scott Tieman, County Board
John West, County Board
June Chartrand, County Board
Susan Gruberman, County Board
Steve Gomric, County Board

Mark A. Kern, Chairman SCC Board
Terry Beach, IGD
Jackie Krummrich, Auditor's Office
Frank Bergman, Human Resources
John Hughes, Central Serv. / Econ. Dev.
Steve Sallerson, Assist. States Attorney
Tom Knapp, Sheriff's Department
Herb Simmons, EMA / 9-1-1
Norm Etling, Highway
Sue Schmidt, Financial Analyst
Randy Pierce, Fairview Tribune

Pledge of Allegiance was recited.

There were no Public Comments or Questions asked at this Meeting.

Upon a motion by Mr. West and seconded by Mr. Seibert, it was unanimously agreed to approve the Meeting Minutes from December 11, 2017.

Upon a motion by Mr. Mosley and seconded by Ms. Clark, it was unanimously agreed to approve the December, 2017 Payroll.

Upon a motion by Mr. Crawford and seconded by Mr. Mosley, it was unanimously agreed to approve the recommendation for the 2017 Agreement between the Juvenile Detention Center and Laborer's Local #100 as negotiated by the 20th Judicial Circuit Chief Judge.

Upon a motion by Mr. West and seconded by Mrs. Chartrand, it was unanimously agreed to approve the 2018 Appropriation and County Budget Ordinance #17-1183.

Upon a motion by Ms. Clark and seconded by Mr. Seibert, it was unanimously agreed to approve the transfers. ATTACHED IS A COPY OF ALL TRANSFERS.

Upon a motion by Mr. West and seconded by Mrs. Chartrand it was unanimously agreed to adjourn.

Respectfully submitted,

Debra Moore, Director of Administration
St. Clair County

DECEMBER 18, 2017 EXPENSE TRANSFERS

		FROM:			TO:
LAW LIBRARY				LAW LIBRARY	
268-2680-60110	Payroll- Part time	(3,273.61)		2682680-62200	Dues and memberships 3,273.61
General Fund-Supt of Schools				General Fund-Supt of Schools	
100-1070-65150	Telephone	(39.94)		100-1070-65000	Lease payment 638.47
100-107061010	Postage	(200.17)			
100-1070-6210001	Travel	(398.36)			
		(638.47)			
General Fund-Assessor				General Fund-Assessor	
100-1045-60100	Payroll Full-time	(1,822.50)		100-1045-60110	Payroll Parttime 1,822.50
General Fund-Board of Review				General Fund-Board of Review	
100-1050-60100	Payroll Full-time	(1,325.00)		100-1050-60110	Payroll Part-time 1,325.00
General Fund-Probation				General Fund-Probation	
100-1088-60110	Payroll Parttime	(2,373.55)		100-1088-60100	Payroll Full-time 2,373.55
BUDGET INCREASE FOR CONTRACT SETTLEMENT APPROVED BY COUNTY BOARD					
				100-1088-60100	Payroll Full-time 21,355.48
				100-1088-60360	Equipment Allowance 7,500.00
					28,855.48
Metro East Parks				Metro East Parks	
221-2211-60100	Payroll Full-time	(16,386.98)		221-2211-60110	Payroll-Part time 10,495.28
				221-2211-60200	Overtime 5,506.93
				221-2211-60310	Sick Pay 274.26
				221-2211-60320	Standby pay 110.51
					16,386.98
Landfill Surcharge				Landfill Surcharge	
241-2410-60100	Payroll Fulltime	(59,843.14)		241-2410-60110	Payroll Part-time 3,513.34
241-2410-63150	Advisory & consulting	(16,550.05)		241-2410-60200	Overtime 44,629.80
		(76,393.19)		241-2410-60620	Workmen's Comp 11,700.00
				241-2410-61200-01	Vehicle supplies 46.99
				241-2410-63710	Repair & maint-Office equipment 4,304.52
				241-2410-63720	Repair & maint-Machinery 12,198.54
					76,393.19
Pet Population				Pet Population	
257-2570-60200	Overtime	(475.54)		257-2570-60100	Payroll Full-time 475.54

Maintenance and Child Support									
285-2850-60100 Payroll Full-time	(452.83)	285-2850-60100 Hosts & life insurance		357.81					
285-2850-61000 Office supplies	(4.02)	285-2850-60620 Workmen comp		100.00					
	(456.83)	285-2850-61010 Postage and mailings		4.02					
				(456.83)					
Baliff									
288-2880-60100 Payroll Full-time	(24,849.83)	Baliff							
		288-2880-60110 Payroll Part-time		23,538.99					
		288-2880-60910 Clothing maint allowance		1,310.84					
				24,849.83					
Outer County Probation									
285-2850-60110 Payroll Part time	(23,615.73)	Outer County Probation							
		285-2850-60100 Payroll Full-time		8,587.60					
		285-2850-60360 Equipment allowance		1,800.00					
		285-2850-60620 Workmen comp		12,200.00					
		285-2850-60650 Health & life insurance		1,038.13					
				23,615.73					
Probation Services									
285-2851-60100 Payroll Full-time	(1,800.00)	Probation Services							
285-2851-62100-01 Travel mileage reimbursement	(9,219.25)	285-2851-60360 Equipment allowance		1,800.00					
	(11,019.25)	285-2851-61080 Other professional services		9,219.25					
				11,019.25					
Sheriff Asset Forfeitures									
315-3150-60100 Payroll Full-time	(61,923.57)	Sheriff Asset Forfeitures							
		315-3150-60700 Overtime		11,923.57					
		315-3150-68510 Program expense		50,000.00					
				61,923.57					
Commissary									
330-3300-61000 Office supplies	(739.27)	Commissary							
		330-3300-60100 Holiday pay		739.27					
General Fund-Jail Population									
100-1083-60100 Payroll Full-time	(300.00)	General Fund-Jail Population							
		100-1083-60360 Equipment allowance		300.00					
General Fund-Auditor									
100-1040-60100 Payroll Full-time	(426.00)	General Fund-Auditor							
		100-1040-60110 Payroll Part-time		426.00					
General Fund-County Board									
100-1001-63150 Advisory & consulting	(31,849.55)	General Fund-County Board							
		100-1001-61000 Office supplies		1,251.56					
		100-1001-61000 Books, manuals & periodicals		87.00					
		100-1001-62050 Conference & meetings		2,339.09					
		100-1001-69000-02 Community development		3,171.90					
		100-1001-69050 Court order and related payments		25,000.00					
				31,849.55					
Special Grants - IEMA Grant									
Local new grant amount		Special Grants - IEMA Grant							
		237-2370-68510 Program expense		36,002.04					
General Fund-EMA									
100-1035-63750 Repair & maint Comm Equipment	(7,500.00)	General Fund-EMA							
		100-1035-61900-02 Small Cap Purch-Office furniture & equip		7,500.00					

Economic Development			Economic Development		
140-140261000	Office supplies	(200.00)	140-1402-62100	Travel	404.96
140-1402-61010	Postage & mailing	(80.67)	140-1402-63150	Advisory & consulting	1,835.71
140-140262200	Dues and memberships	(1,960.00)			2,240.67
		(2,240.67)			
Budget increase-Flexible budget based on economic needs			140-1402-63150	Advisory & consulting	6,254.54
General Fund-Treasurer			General Fund-Treasurer		
100-1061-60100	Payroll Full-time	(18,688.00)	1001061-60110	Payroll Part-time	18,688.00
General Fund-Coroner			General Fund-Coroner		
100-1095-62000	Training	(700.00)	100-1095-60100	Payroll Full-time	248.09
100-1095-62100	Travel	(2,000.00)	100-1095-61400	Program supplies	6.94
100-1095-62200	Dues and memberships	(150.00)	100-1095-63020	Autopsy services	3,086.04
100-1095-65150	Telephone	(491.07)			3,341.07
		(3,341.07)			
Court Document Storage			Court Document Storage		
261-2610 60100	Payroll-Full time	(83,343.81)	261-2610-6900003	Small Cap Purchase-Data Process Equip	83,343.81
General Fund-States Attorney			General Fund-States Attorney		
100-1075-60100		(4,279.45)	100-1075-61020	Books, manuals & periodicals	2,272.00
			100-1075-68510-01	Program expense-Trial related	2,007.45
					4,279.45
Approval St. Clair County Auditor: <i>Cathy Arquette Jr 12/15/17</i>					
Approval County Administrator: <i>Peter N. Miller</i>					